

Using Medical Objects:

Changing your HESA password



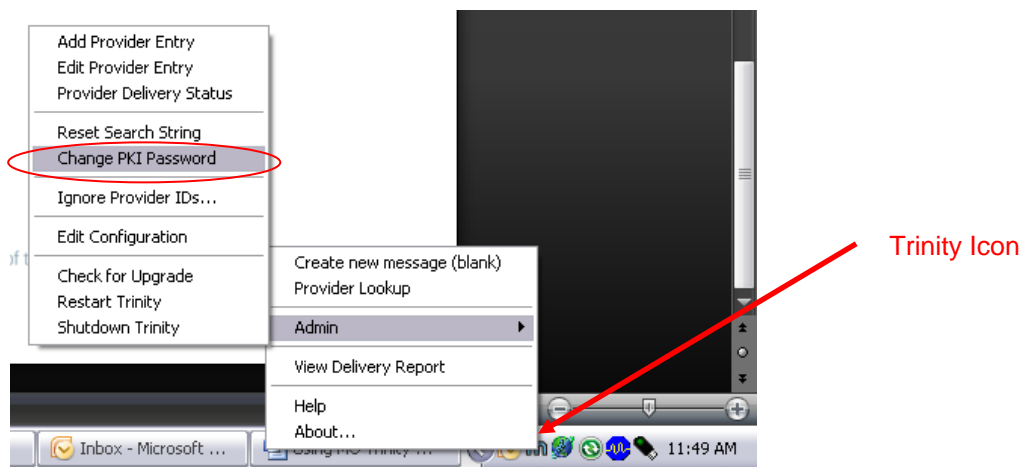
Once you receive your Individual PKI key, the first thing most users wish to do is change the password that is supplied by Medicare.

To do so, follow these steps.

1. Right click the Medical Objects Trinity icon in the desktop icon tray.



Select **Admin** then **Change PKI Password**.



2. Next, in the window that pops up, enter your current password (supplied by Medicare), then enter your new password as prompted. Select **OK** and you have changed your password.

If you have typed any errors, you will be alerted.

